

St. David's Vestry Meeting

Approved Minutes

June 16th, 2011

Attendance

Officers Bruce Atwell, Pat Siggins, Rita Brown, Red French; Members Ann Pfau, Joan Flower, Coty Keller (via conference), Althea Connor. Clergy Rev. Eric Cooter. Also in attendance, Kristen Cox; Administrative Assistant. Absent with Notice: Carol Markus.

Opening

The Vestry meeting opened at 6:05 pm with prayer for the Vestry followed by a reading of the Vestry covenant, the St. David's Mission Statement, and a time of sharing and celebrations.

- A motion was made by Joan Flower to approve the May minutes with revisions. Motion seconded by Bruce Atwell. Motion passed.

Reports & Information

Treasurer's Report

The treasurer's report was given. Patricia noted that taking into account depreciation, we are staying in and below budget. She also noted that the DaySchool is undergoing typical summer slowdown, but that Shelly has marketing plans in place to help boost enrollment.

Bruce commented that the Thrift Shop is on track to expect a loss. Coty indicated that there was a discrepancy regarding church income statements from Thrift Shop vs. what the Thrift Shop is showing as pledges. Adrienne will follow up with the accountant to inquire.

- Red French made a motion to accept the treasurer's report with noted discrepancy. Motion seconded. Motion passed.

Junior Warden's Report

The Junior Warden's report was given by Red French touching on the insurance review. Robert MacDonald has reviewed and in his expert opinion the master copies as filed with the Diocese are okay.

Red reported that ½ of the Parish Hall floor was complete with the other half to be completed in the following weeks.

The parts are expected in for the mower on 07/06, and as a result we will need to hire out a mower for the next couple of cuts.

In regards to space allocation, the Youth have utilized one of the classrooms in the community building for their use, adding donated furniture and painting the walls.

Shelving will be added to the stage for storing food for the outreach pantry.

DaySchool Report

A DaySchool report was given by the DaySchool director, Shelly Gerrish. She is working on obtaining more mini-grants and financial assistance to include possible sustaining payments for teachers. The paperwork has been processed for the USDA food program and the School is on target to begin providing catered meals starting approximately on July 1st. She noted that they are the lowest cost childcare provider in the area and the only one to offer catered lunches. They have also been participating in a recycling program where they collect and turn in aluminum cans in exchange for paint which they are using to improve the DaySchool.

Fr. Eric noted that cash projections look good for the summer.

Shelly has created various marketing materials which the DaySchool employees have been distributing throughout the community to promote enrollment.

They are planning two events for July; a Back to School Bash on the 16th to promote enrollment with free VPK registration and a Stone Crabs Game on the 23rd.

- A motion was made to approve the DaySchool moving forward to market the Back to School Bash and Stone Crabs Game. Motion seconded by Bruce Atwell. Motion passed.

Motions/ Resolutions

Buildings and Grounds

- Red presented a resolution that the Junior Warden be authorized to negotiate with Truly Nolen for the

trapping and exclusion (repairs, preventive measures) of vermin that have entered our main building, and for eleven (11) monthly visits (following such trapping and exclusion) for monitoring and treating (as appropriate) and responding as needed. The amount of the agreement shall not exceed \$1200, approximately \$900 of which will be expended this fiscal year. Coty asked if pesticide would be used in the trapping. Red commented that usually Warfin is used mixed with p-nut butter. Motion seconded. Motion passed.

Budget & Finance

- Patricia made a motion to authorize the Treasurer to move forward with the scheduled draw on the endowment fund in July, not to exceed \$10,000. Bruce noted that the Endowment Fund Committee should be notified of the draw. Bruce seconded. Motion passed.

Discussions

Thrift Shop Task Force Update

The Thrift Shop Task Force met on June 15th with a focus on organization. Notes will be sent out from Fr. Eric to the Vestry.

Joplin Outreach

Red touched on the possibility of putting together a small mission team to go up with funds to assist as needed. Funds would be raised through marketing within St. David's and community. Joan Flower noted that the Rotary Club is in the process of doing the same thing and expressed concern over drawing donations from the same community and possibly detracting from the Rotary Club's efforts. It was asked if we could share the need with the Diocese to assist in getting donations, however it was noted that the Episcopal Relief and Development is already making an appeal for the Joplin area. It was agreed to recommence conversation at a later time.

Vestry Retreat

Father Eric reminded all of the Vestry retreat scheduled for Aug. 18th. Patricia volunteered the use of her coffee shop for the retreat. It was asked that all bring hors d' oeuvres. The time will be 6p.m.

Closing of the meeting

Meeting adjourned at 7:59p.m. with compline and the sharing of personal prayer requests.

Respectfully Submitted for the Clerk of the Vestry by
Kristen Cox, Administrative Assistant
Rita Brown, Clerk of the Vestry

St. David's Episcopal Church
Vestry Called Meeting
Sunday July 3, 2011

"APPROVED MINUTES"

Vestry 100% Attendance: Bruce Atwell, Red French, Patricia Siggins, Althea Connor, Joan Flower, Coty Keller (via conference call), Carol Markus, Ann Pfau, Rita Brown and Fr. Eric Cooter

Call to Order – Fr. Eric Cooter at 11:40 am

Prayer by Fr. Cooter

Fr. Cooter left the room and the business of the meeting was presented by Bruce Atwell, Sr. Warden.

Red French, Junior Warden made the following motion:

I move that the Vestry authorize the senior Warden and Junior Warden to meet with Bishop Smith to determine the process to be followed for the election of Fr. Eric Cooter to Rector of St. David's Episcopal Church, Englewood with the intent of proceeding with the process.

The motion was seconded by Carol Markus.

Discussion:

Bruce Atwell, Senior Warden added the following to clarify the motion: "We are voting to call Fr. Eric as Rector, and that call is contingent upon the negotiation and approval of the new Letter of Agreement, and subsequent approval of that agreement by Fr. Eric, the Vestry, and the Bishop."

Call to Vote by Bruce Atwell.

The vote was unanimous

Red French moved to adjourn the meeting, 2nd by Coty Keller

The vote was unanimous

Meeting adjourned at 11:50 am

Respectfully submitted by Rita Brown, Clerk